



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY, PACIFIC
CIVILIAN PERSONNEL OPERATIONS CENTER, PACIFIC REGION
600 RICHARDSON DRIVE #6700
FORT RICHARDSON, ALASKA 99505-6700

APPE-CP-OC

9 June 1999

AMENDMENT #1
CIVILIAN PERSONNEL
Pay Setting Policy

The Pacific Region Pay Setting Policy, effective 8 January 1998, is amended as follows:

1. Paragraph 5.a.(4). Add as a last sentence: In accordance with Chapter 6 of the PPP Operations Manual, employees who are placed through the Priority Placement Program into temporary or permanent positions after a break in service will have their pay set at the lowest step in the new grade that is equal to or greater than the last earned permanent rate of basic pay. Pay cannot be set above the maximum step of the grade.

2. Paragraph 5.b.(2)(b). Add as a last sentence: When setting the pay of an employee being changed to lower grade from a temporary promotion of one year or more, pay retention rules do not apply. However, the salary may be adjusted based on the temporary promotion salary, not exceed the step 10 of the lower graded position. To set the pay above the step 10, the employee must be entitled to pay retention as a result of another unrelated action.

//ORIGINAL SIGNED//
PATRICIA S. PEARSON
Director
Pacific Region Civilian Personnel
Operations Center